



BRITISH COUNCIL SCOTLAND ADVISORY COMMITTEE: TERMS OF REFERENCE

1. The Scotland Advisory Committee is one of three national committees representing respectively the interests of Scotland, Wales and Northern Ireland. Its formation or disbandment is the responsibility of the Board of Trustees. It is a forum for advice and has no decision making or executive powers.

The Committee's role is to guide the work of the British Council in Scotland by providing advice of the highest possible quality on issues relating to Scotland, both to the Board of Trustees and the Executive.

It has access to the Board of Trustees through its Chair, or through the chair of the Wales or Northern Ireland Advisory Committee, one of whom sits on the board in rotation. It has access to the Council's senior management through the Head of UK Directorate who attends its meetings.

2. It provides advice to Director Scotland, ensuring both an effective Scottish contribution to overall British Council strategic objectives and corporate priorities and an effective response to the needs of British Council target constituencies within Scotland.

3. It should maintain links as appropriate to each of the Council's Subject Advisory Groups (currently Education and Governance, English, & Science and Engineering). Each of these committees has at least one member who is clearly identified with Scotland. In some cases the individual may also be a member of the Scotland Advisory Committee. Where this is not the case, periodic opportunities should be created for the individuals to brief and be briefed by the Committee.

4. Overall the membership of the Committee should enable the Council in Scotland to benefit from a broad range of experience and depth of knowledge of the sectors in which it operates; it should offer an informal knowledge of Scotland, channels of access to professional advice and a reasonable breadth and balance in terms of age, gender and ethnicity. Individual members should be selected according to the criteria and following the procedures specified in the attached Guidelines.

5. The Scotland Advisory Committee should aim to

- Further the purpose of the British Council (to build engagement and trust for the UK through the exchange of knowledge and ideas between people worldwide) in collaboration with Director Scotland in the context of the Council's work in and on behalf of Scotland.
- Ensure that British Council Scotland is kept informed of major developments in the public, educational, economic and cultural life in Scotland.
- Serve as channels of professional advice within the areas of expertise represented on the Committee, keeping British Council Scotland informed of major developments, offering fresh insights and identifying new opportunities.
- Bring to the attention of British Council Scotland, opportunities for activity within or on behalf of Scotland that might achieve the Council's desired outcomes of meeting the need for more intercultural dialogue, creating opportunity via the knowledge economy, and tackling climate change.
- Provide input to Scotland's Country Plan, and monitor the achievement of plan objectives.

- Ensure Scotland's particular areas of expertise are fully reflected in promotions overseas aimed at building engagement and trust for the UK through the exchange of knowledge and ideas
- Provide access to communities within Scotland for whom the British Council's work has relevance
- Act as advocates for the British Council's work in Scotland and in the UK as a whole.